

## **ARTICLE 5 - EXECUTIVE OFFICERS, EXECUTIVE COMMITTEE AND EXECUTIVE COUNCIL**

- 5.1 The Executive Committee carries on the business of the Association between general meetings. The Executive Committee implements the policies of the Association, administers the budget, and supervises the collective bargaining.
- 5.2 All members of UOITFA are eligible to occupy all positions on the UOITFA Executive Committee and the UOITFA Executive Council unless specifically excluded below.
- 5.3 The Executive Committee of the Faculty Association shall consist of:
  - a) President (voting)
  - b) Vice-President (voting)
  - c) Secretary (voting)
  - d) Treasurer (voting)
  - e) Past President (non-voting)
  - f) Senior Grievance Officer (non-voting)
  - g) Junior Grievance Office (non-voting)
  - h) Chief Negotiating Officer (voting)
  - i) Two Members-at-Large (voting)
- 5.4 The Executive Council of the Faculty Association shall consist of:
  - a) President (voting)
  - b) Vice-President (voting)
  - c) Secretary (voting)
  - d) Treasurer (voting)
  - e) Representatives from the Faculties and Schools at the University (one from each) (voting)
  - f) Past President (non-voting)
  - g) Senior Grievance Officer (non-voting)
  - h) Junior Grievance Office (non-voting)
  - i) Chief Negotiating Officer (voting)
  - j) Two Members-at-Large (voting)
- 5.5 The Executive Officers shall consist of the President, the Vice-President, the Secretary, and the Treasurer and shall be elected at the Annual Meeting, as required. Terms in office shall generally be for two-years and shall commence on May 1 following the elections in April.
- 5.6 The Members-at-large and The Representatives from the Faculties and Schools at the University (one from each faculty or school) shall be elected after the Executive officers are elected. One Member-at-large shall be from the Teaching Faculty stream and one Member-at-large shall be from the Tenured/Tenure-track Faculty stream. Term for the Members-

at-large shall be for two years and for each representative shall generally be for one year and both shall commence on May 1 following the elections in April.

- 5.7 Candidates for the Executive Committee's Officer positions shall be nominated by a Nominating and Elections Committee selected in the manner outlined in Article 10.8. The Nominating and Elections Committee will inform members of the Association by mail of the nominations at least 15 days in advance of the Annual Meeting. Members must be nominated in writing to the Nominating and Elections Committee by one other member of the Association. All advance nominations shall be publicly announced to the membership by the Nominating and Elections Committee at least 48 hours before the AGM. The Nominating and Elections Committee shall make every effort to ensure equitable representation of the membership on the Executive Committee. Additional nominations can be made by a motion from the floor at the Annual meeting. After nominations close, for Executive positions where there is only one nominee, those nominees will be acclaimed. If they wish, candidates for any Executive position may have up to five minutes to speak about their candidacy to the membership at the AGM.
- 5.8 Elections shall be conducted by secret ballot following the close of nominations for each position. Elections shall generally proceed in the following order: President, Vice-President, Secretary, Treasurer and the Members-at-large and Representatives from the Faculties and Schools at the University (one from each). When two are nominated, the candidate receiving the larger number of votes shall be elected to office. In the event of a tie involving two candidates, a second ballot of the full membership shall be done subsequent to the meeting. If more than two persons are nominated, the person receiving the least votes shall be removed from the ballot and the process continued until a candidate is elected.
- 5.9 Only a full member of the Association in good standing shall be entitled to vote or to be nominated for office.
- 5.10 In the event that an office becomes vacant, the vacancy can be temporarily filled by a member appointed by the Executive Committee until an individual is properly installed into the vacant office by action of the membership at the Annual Meeting.
- 5.11 The members of the Association shall be divided in classes based on the Faculty and/or School in which they are primarily employed. A person may not claim membership in more than one Faculty or School. Members with joint or multiple appointments shall declare in which School or Faculty he/she wishes to be a member no later than March 1 of each year. In the event of a dispute as to which is the appropriate Faculty or School for a

member, the matter shall be decided by the Nominations and Elections Committee.

- 5.12 To be eligible for election as a Representative to the Executive Committee, a member must be employed in the Faculty or School or come within the definition of the constituency for which she/he intends to seek election as a Representative. If a person ceases to be qualified as a Representative, the vacancy can be temporarily filled by the Executive Committee until an election can be held.