**Follow Up on Strike and Access to Email/Research preparedness.**

* February 9, 2022
* Examples of Out of Office replies during a strike.

***Below are some examples of Out-Of-Office auto replies you may want to consider using during the strike.***

**Out of office text**  
Thank you very much for your email.   
  
The Board of Governors at Ontario Tech University and my Faculty Association are currently at an impasse in labour negotiations.    
  
The Administration has stated in a strike protocol agreement “The Employer will permit continued access to Ontario Tech email accounts and web-advisor accounts for all employees in the bargaining unit effective January 31, 2022, but reserves the right to discontinue access to Ontario Tech email accounts and web-advisor accounts upon written notice to the UOITFA President.”   
  
To ensure continuity, please begin using the following alternate email for all correspondence: <<email address>>  
  
Note that the Faculty Association has indicated that it will not ask members to strike against research and other non-service or teaching duties in the event of a strike or lockout. This is to avoid inflicting long-term damage on the institution and to ensure faculty are able to fulfil their research, ethical, and health and safety obligations.  
  
It also means that I will be able to continue with most correspondence even in the event of Job Action without crossing our (virtual) picket lines, although this contact may be delayed.   
  
I apologize for any inconvenience.

<<name and signature>>

**Contact letter for joint projects etc.**

**Note: This is intended for people, projects, and agencies with whom you expect to work during the lockout.  
   
We recommend sending this from your Ontariotechu account with both your alternate address and the recipient’s in the to: line. This will ensure that a reply-all will go to your alternate account automatically.**

Dear <<Name>>,  
  
The Board of Governors of Ontario Tech University and my Faculty Association are currently at an impasse in labour negotiations.    
  
The Administration has stated in a strike protocol agreement “The Employer will permit continued access to Ontario Tech email accounts and web-advisor accounts for all employees in the bargaining unit effective January 31, 2022, but reserves the right to discontinue access to Ontario Tech email accounts and web-advisor accounts upon written notice to the UOITFA President.”   
  
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Note that the Faculty Association has indicated that it will not ask members to strike against research and other non-service or teaching duties in the event of a strike or lockout. This is to avoid inflicting long-term damage on the institution and to ensure faculty are able to fulfil their research, ethical, and health and safety obligations.  
  
It also means that I will be able to continue in our joint endeavours without crossing our (virtual) picket lines although this contact may be delayed.   
  
I apologize for any inconvenience.

<<name and signature>>