Article 19: Continuing Appointment TIMELINE

(NOTE: THIS IS A GUIDELINE ONLY. REFER TO ARTICLE 19 OF THE 2014-2017 COLLECTIVE AGREEMENT FOR DETAILS)

YEAR 2

July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
										15 **19.02 a)**	
										DEAN CONTACTS CANDIDATE INITIATE REVIEW PROCESS	

YEAR 3

July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
						15 **19.03 b)**	**1** **19.04 a)**	**31** **19.05 h)**	**~ 14** **19.06 i)**	**~ 1** **19.06 b)**	**30** **19.07 a)**
						DEAN PROVIDES NAMES OF RC COMMITTEE TO CANDIDATE 5 DAYS FOR CANDIDATE TO RESPOND WITH REASON(S)	CANDIDATE PROVIDE DOCUMENTATIO N	RECOMMEN-DATION + DOCUMENTATION DUE TO PROVOST	PROVOST DECISION TO CANDIDATE WITHIN 10 DAYS	PROVOST APPOINT AD HOC APPEAL COMMITTEE	IF NEGATIVE, LAST DATE
						19.03 c) **31** DEAN PROVIDE NAMES TO CANDIDATE	**19.04 b)** DEAN PROVIDE DOCUMENTATIO N TO RC	RECOMMEN-DATION DUE TO CANDIDATE	**19.06 a)** IF NEGATIVE, CANDIDATE MAY APPEAL WITHIN 10 DAYS OF PROVOST DECISION	**19.06 c)** **~ 31** COMMITTEE MEETS WITH CANDIDATE + DEAN +FA REP (IF REQUESTED)	
							19.04 c) OFFICIAL FILE AVAILABLE TO RC				

YEAR 4

July
1
CONTINUNIG APPOINTMEN T AND PROMOTION TAKE EFFECT

Review Committee (RC) (Dean (chair) plus 2 faculty members, one tenured or Senior Lecturer or Master Lecturer)