

## FACULTY COUNCIL REPORT

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### ACTION REQUESTED:

- Recommendation   
Decision   
Discussion/Direction   
Information

**DATE:** xx April 2025

**FROM:**

**SUBJECT:** Mode of Delivery Flexibility

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### COUNCIL MANDATE:

In accordance with Section 5.1 of the IQAP Curriculum Change Procedures, Minor Curricular Changes fall under the purview of the Faculty Council(s)...and include changes in the design, mode of delivery, course learning outcomes, and teaching and assessment methods of an individual course. Minor Curricular Changes are approved at the Faculty Council and must be reported to the appropriate standing committee of Academic Council (USC or GSC).

**MOTION:** That Faculty Council hereby approves the mode of delivery for all Faculty degree and diploma courses to include hybrid (in-class and online delivery), and fully online (synchronous and asynchronous) courses.

### BACKGROUND/CONTEXT & RATIONALE:

Ontario Tech has a rich and successful history of offering courses online and in hybrid format. To build on this success, the University is taking the initiative to provide the opportunity for Faculties to update all degree and diploma courses to include hybrid (in-class and online delivery) and fully online (synchronous and asynchronous) mode of delivery options. Updating to a fully flexible delivery mode for all courses is intended to remove administrative barriers for Faculties to allow the option of offering courses in any mode of delivery while maintaining the learning outcomes.

Including flexible options does not commit any course to being scheduled in an online or hybrid format. The process for determining course formats remains unchanged and will continue to be guided by the parameters of relevant Faculty processes, collective

agreements, and relevant accreditation requirements. Faculty processes will continue to inform the scheduling of courses each year to ensure that there is a strong rationale for the proposed mode for the term, including presenting a course online, while considering the current state of the discipline, the needs of the program, accreditation standards and any requirement to adapt to situations compromising the students' learning environment.

The percentage of online courses for each academic year will be monitored by the Dean. Should programs reach the threshold to be considered hybrid (at least 50% of courses consistently offered in hybrid or online format) or online (all courses offered online), then the Dean will immediately initiate a Major Program Modification, which will proceed through normal Academic Council approval and governance processes.

**RESOURCES REQUIRED:**

No additional resources are required.

**TRANSITION PLAN AND COMMUNICATION PLAN**

No transition or communication plan is required. Each course will indicate flexible delivery within the course database and the appropriate program committees and Deans/Associate Deans will oversee the scheduling of courses each year. Courses may be scheduled with new online/hybrid options as of the Fall 2025 academic term.

**CONSULTATION AND APPROVAL:**

- Faculty Council (approval): xx April 2025
- Undergraduate Studies Committee (for information): 20 May 2025 **Or**
- Graduate Studies Committee (for information): 27 May 2025

**NEXT STEPS:**

Pending the approval of the Faculty Council, the entries in the course database will be updated for 2025-2026.

**SUPPORTING REFERENCE MATERIALS:**

N/A