



# Tenure Timelines

Dates	Initiator	Action	Reference
April 1	Dean	Notifies candidate of tenure eligibility	20.07 a)
May 15	Dean	Meets with candidate to finalize referees	20.08 a) i)
August 15	Candidate	Submits tenure package	20.10 b)
September 15	Dean	Notifies candidate of FRC composition <i>Candidate has 10 Days to respond in writing</i>	20.13 a)
October 15	Dean	Obtains referee reports and other evaluations; submits package to FRC <i>Candidate has 10 Days to respond to package in writing and may also elect to respond orally to the FRC</i>	20.08 a), b), c) 20.11 a)
November 15	FRC	Submits recommendation to candidate, Dean and Provost <i>Candidate has until the first Day of January to respond in writing and may also elect to respond orally to the TPC</i>	20.04 f), 20.12 c), 20.14 a) 20.12 d), f)
December 1	Provost  Dean	Notifies candidate of TPC composition <i>Candidate has 10 Days to respond in writing</i> Sends candidate the dean's recommendation <i>Candidate has until the first Day of January to respond in writing</i>	20.13 b)  20.11 c)  20.12 e)
December 31	Dean	Sends documentation to TPC	20.11 d)
March 31	TPC	Conveys recommendation to candidate and President	20.14 c)
April 30	President	Informs candidate and TPC of decision <i>Candidate has 10 Days to appeal, if necessary</i>	20.14 e), f) 20.14 g)
July 1	N/A	Effective date of decision If positive, candidate is promoted to tenured Associate Professor; if negative, candidate begins one year limited term appointment	

*Day: when capitalized, this refers only to days when the University is open*

*Dean: Faculty Member's Dean or designate*

*Provost: Provost or designate*

*FRC: Faculty Review Committee*

*TPC: Tenure and Promotion Committee*

*TPAC: Tenure and Promotion Appeal Committee*